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Though perhaps not always linear, the ImBlaze Internship Process is logical. Follow along with a couple of students and their advisor as they seek to learn about their community and land a couple of interest-based internships, all powered by ImBlaze!



## Internship Search

Students can search for internships based on their interests. If they do not find an internship they are interested in, they can suggest sites for the school to add.



When the student finds a site that they are interested in, they can add them to their wish list or request to pursue the site.



# Request Approved (or not)

If the internship coordinator feels that it's a good fit, they can approve the request to pursue the site.
The internship coordinator

assigns a date when the request will expire.



## Approval to Start (or not)

The teacher or advisor can then approve the student to start the internship.
They complete the setup process, including setting goals and a schedule.



## **Request to Start**

When the student feels like they have landed the internship, they submit a request to start.



The student - with the help of their teacher - has a set amount of time to try and land the internship. They will typically send a resume/LinkedIn profile and try to schedule an informational interview or a shadow day.



#### Internship Ahoy! (Plus attendance logging and tracking)

The student then attends the internship and can log attendance and set daily goals. Meanwhile, the mentor confirms daily attendance which the school monitors. Weekly summary reports are available.



#### Request to End

Once the duration of the internship is complete, the student requests to end the internship.



When the teacher/advisor officially ends the internship, the opportunity is made available for other students to pursue.





